



COTSWOLD
DISTRICT COUNCIL

Tuesday, 11 July 2023

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COUNCIL

A meeting of the Council will be held at Council Chamber - Trinity Road on **Wednesday, 19 July 2023 at 6.00 pm.**

Rob Weaver
Chief Executive

To: Members of the Council

(Councillors Gina Blomefield, Claire Bloomer, Ray Brassington, Patrick Coleman, Daryl Corps, David Cunningham, Tony Dale, Mike Evemy, David Fowles, Joe Harris, Mark Harris, Paul Hodgkinson, Roly Hughes, Nikki Ind, Angus Jenkinson, Julia Judd, Juliet Layton, Andrew Maclean, Helene Mansilla, Mike McKeown, Clare Muir, Dilys Neill, Nigel Robbins, Gary Selwyn, Tony Slater, Lisa Spivey, Tom Stowe, Jeremy Theyer, Clare Turner, Chris Twells, Michael Vann, Jon Wareing, Ian Watson and Len Wilkins)

Recording of Proceedings – The law allows the public proceedings of Council, Cabinet, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Committee Administrator know prior to the date of the meeting.

AGENDA

1. **Apologies**

2. **Declarations of Interest**

To receive any declarations of interest from Members and Officers, relating to items to be considered at the meeting.

3. **Minutes (Pages 7 - 32)**

To approve the minutes of the meeting of Council held on 15 March 2023 and Annual Council on 24 May 2023.

4. **Announcements from the Chair, Leader of Chief Executive (if any)**

5. **Public Questions**

To deal with questions from the public within the open forum question and answer session of fifteen minutes in total. Questions from each member of the public should be no longer than one minute each and relate to issues under the Council's remit. At any one meeting no person may submit more than two questions and no more than two such questions may be asked on behalf of one organisation.

The Chair will ask whether any members of the public present at the meeting wish to ask a question and will decide on the order of questioners.

The response may take the form of:

- a) a direct oral answer;
- b) where the desired information is in a publication of the Council or other published work, a reference to that publication; or
- c) where the reply cannot conveniently be given orally, a written answer circulated later to the questioner.

6. **Member Questions**

A Member of the Council may ask the Chair, the Leader, a Cabinet Member or the Chair of any Committee a question on any matter in relation to which the Council has powers or duties or which affects the Cotswold District. A maximum period of fifteen minutes shall be allowed at any such meeting for Member questions.

A Member may only ask a question if:

- a) the question has been delivered in writing or by electronic mail to the Chief Executive no later than 5.00 p.m. on the working day before the day of the meeting; or
- b) the question relates to an urgent matter, they have the consent of the Chair to whom the question is to be put and the content of the question is given to the Chief Executive by 9.30 a.m. on the day of the meeting.

An answer may take the form of:

- a) a direct oral answer;
- b) where the desired information is in a publication of the Council or other published work, a reference to that publication; or

- c) where the reply cannot conveniently be given orally, a written answer circulated later to the questioner.

Council has received the following the questions printed on the agenda. The responses have been submitted in advance of the meeting which can be found at Annex A.

Question 1 from Councillor Nikki Ind to Councillor Mike McKeown, Cabinet Member for Climate Change and Sustainability

Could I please ask for an update on the current timetable for provision of electric car charging points in Tetbury. I understand that Tetbury is in the 2nd phase of delivery, however as the 2nd largest settlement in the District, we still have no public charging points in Council car parks.

In addition, can you please confirm that the District Council still intends to consult with Tetbury Town Council when it comes to the positioning of these chargers.
Many thanks.

Question 2 from Councillor Nikki Ind to Councillor Juliet Layton, Cabinet Member for Planning and Regulatory Services

When I receive a request to fell a tree, without a Tree Protection Order, but within a Conservation Area, I always make a comment to the Officer regarding requesting the applicant replant a suitable tree as a replacement. I understand the Officer comments that this cannot be enforced, however, given the Climate and Ecological Emergencies declared by this Council, could we not agree to include this in all responses to requests for the felling of trees in the District?

Many thanks.

Question 3 from Councillor Len Wilkins to Councillor Mike McKeown, Cabinet Member for Climate Change and Sustainability

CDC's Rissington Road Car Park was refurbished by this Council and reopened just before Easter this year at a cost of £374,000. The plans showed some 8 recharging points for electric vehicles.

At present there seems to be some wire poking out of the ground but no recharging points.

When can we expect these charging points to be operational?

Question 4 from Councillor Len Wilkins to Councillor Juliet Layton, Cabinet Member for Planning and Regulatory Services

On 15th July 2020, a group of Bourton residents attended a meeting of Full Council, with one of them asking the Council to address the issue of paying management fees to upkeep open public spaces. Co-incidentally at the same meeting a motion was put to the Council which called for fairer management of public open space and waste collection on new developments.

The motion called for the Council to carry out an evidence based review on the sums being paid for public open space by residents and the levels of service provided. A report was to be produced to Cabinet for April 2021 to allow the Council to ensure that new public open spaces are managed effectively and in a high quality, fair way to all residents. The motion was passed unanimously. Subsequent to this, no further work seems to have been carried out and no report was presented to cabinet.

Please could you confirm why this work did not proceed any further?

Question 5 from Councillor Patrick Coleman to Councillor Juliet Layton, Cabinet Member for Planning and Regulatory Services

Could the Cabinet Member please update the Council on the latest performance information about the determination of planning applications?

Question 6 from Councillor Gary Selwyn to Councillor Tony Dale, Cabinet Member for Economy and Council Transformation

Could the Cabinet Member please update the Council on the take up of season ticket parking permits at the Whiteway Car Park in Cirencester?

Question 7 from Councillor Daryl Corps to Councillor Tony Dale, Cabinet Member for Economy and Council Transformation

Since 2022 it has been possible to pay for parking in Cotswold District Council car parks by the paybyphoneapp, website and credit and debit card. This is great for those who are willing or able to do so.

There are many people who do not have a smartphone or are unsure of how to pay on a website or are frankly scared of using their debit or credit card on a machine in public, or simply don't use credit cards. This is particularly true of the elderly and vulnerable.

Can I ask Cllr Dale if he would explore the possibility of cash payment for these more vulnerable members of the Cotswolds to be reinstated. Surely we have a duty about care for all residents and visitors to the Cotswolds, not just the tech savvy few.

Question 8 from Councillor Tony Slater to Councillor Tony Dale, Cabinet Member for Economy and Council Transformation

I originally asked a question about the financial viability of the Rugby Club car park as a member of the public last year. Since then a report has been completed in January of this year outlining a strategy for the rugby Club Car park. I would like to know if the recommended changes to the season ticket prices for the Rugby Club car park had generated any additional customers and if so how many to date? Secondly has the additional income covered the costs of the ongoing maintenance of the carpark and/or contributed to the ordinal build costs?

Question 9 from Councillor Andrew Maclean to Councillor Mike McKeown, Cabinet Member for Climate Change and Sustainability

Please can you give us an update on whether you will be recruiting a replacement Sustainable Transport Lead following the departure of Hannah Fountain and, if so, what progress has been made?

7. Updated Procurement and Contract Management Strategy (Pages 33 - 56)

Purpose

To present an updated draft Procurement and Contract Management Strategy for comment and consideration by Council.

Recommendations

Subject to the resolutions of Cabinet on 17 July 2023, Council is recommended to resolve to:

- 1) Approve the updated Procurement and Contract Management Strategy.

8. Outside Bodies Appointments Update

Purpose

To appoint members and substitute members to the Health Overview and Scrutiny Committee and the Gloucestershire Economic Growth Scrutiny Committee, following the decision of Annual Council to defer the appointment of members to non-executive bodies.

Recommendation

That Council resolves to:

- 1) Appoint Councillor Dilys Neill to the Health Overview and Scrutiny Committee, with Councillor Nigel Robbins as substitute;
- 2) Appoint Councillor Angus Jenkinson to the Gloucestershire Economic Growth Scrutiny Committee, with Councillor Patrick Coleman as substitute.

9. Notice of Motions

No motions have been submitted for this meeting.

10. Next meeting

Wednesday 20 September 2023 at 6pm.

11. Commercial Solar Photovoltaic Installations on Council Assets (Pages 57 - 74)

Purpose

To seek agreement to invest in the installation of solar PV on the roofs of buildings owned and in some cases leased by the Council based on the business cases set out within this report. To seek agreement to enter into a contract with the preferred contractor for the installation of the solar PV.

Recommendations

Subject to the resolutions of Cabinet on 17 July 2023, Council is recommended to resolve to:

- 1) Agree to proceed with investment in roof mounted solar PV based on the business cases in this report;
- 2) Agree to set aside funding for contingency costs of £27,000 from the Council

Priorities Fund with delegation to the Deputy Chief Executive Officer to allocate subject to the business case still being viable or expenditure being unavoidable due to structural condition of the building.

12. **Matters exempt from publication**

If Council wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for Council to pass a resolution in accordance with the provisions of section 100A of the Local Government Act 1972 on the grounds that their presence could involve the likely disclosure of exempt information as described in paragraph 3 of Schedule 12A of the Local Government Act 1972.

Council may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

13. **Exempt Minutes of Full Council on 15th March 2023 (Pages 75 - 76)**

14. **Exempt Annexes for Agenda Item 9 (Pages 77 - 86)**

(END)